

**CALFRESH(CF) PROGRAM****REQUEST FOR POLICY/REGULATION INTERPRETATION**

INSTRUCTIONS: Complete items 1 – 10 on the form. Use a separate form for each policy interpretation request. Retain a copy of the CF 24 for your records.

- Questions from counties, including county Quality Control, must be submitted by the county CalFresh Coordinator or may be submitted directly to the CalFresh Policy analyst assigned responsibility for the county, with a copy directed to the appropriate CalFresh Policy unit manager.
- Questions from Administrative Law Judges may be submitted directly to the CalFresh Policy analyst assigned responsibility to the county where the hearing took place, with a copy of the form directed to the appropriate CalFresh Bureau unit manager.

1. RESPONSE NEEDED DUE TO:  <input checked="" type="checkbox"/> POLICY/REGULATION INTERPRETATION QC FAIR HEARING OTHER:	5. DATE OF REQUEST: 10/30/2012	NEED RESPONSE BY: 11/06/2012
2. REQUESTOR NAME: LINO RIOS	6. COUNTY/ORGANIZATION LOS ANGELES/DEPARTMENT OF PUBLIC SOCIAL SERVICES	
3. PHONE NUMBER: (562) 908-6345	7. SUBJECT: NOMI Requirement for Annual Recertification	
4. REGULATION CITE(S): 63-504.61	8. REFERENCES: (Include ACL/ACIN, court cases, etc. In references)  NOTE: All requests must have a regulation cite(s) and/or a reference(s).  ACIN I-05-08, dated 02-01-2008	
9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY):		

Based on ACIN I-05-08, "After the County Agency sends s Notice of Expiration (NEC), a blank re-application form, and the date scheduled appointment, if the household does not contact the County a NOMI is not required because the household has not re-applied."

Also, based on the same ACIN, "After the County Agency sends a Notice of Expiration (NEC), a blank re-application form, and the date scheduled appointment, if the household mails the re-application form back, but does not attend the interview, a NOMI is required because the household has applied."

Are these correct?

**10. REQUESTOR'S PROPOSED ANSWER:**

According to manual section 63-504.61 (c) (3), "If the household does not appear for any interview scheduled in accordance with this section or attempted to reschedule another appointment, the CWD need not initiate any further action.

In addition, as per manual section 63-300.461, "...A NOMI must be sent to the household reminding the household to reschedule their interview prior to the 30<sup>th</sup> day after application." Not sure if this can apply for recertification.

**11. STATE POLICY RESPONSE (CFPB USE ONLY):** Per ACIN I-05-08e the questions regarding the recertification NOMI process in ACIN I-05-08 are obsolete. Please refer to ACL 08-20 which states:

**Question A:** A CWD sends a Notice of Expiration of Certification (NEC), a blank re-application form, and the date and time of a scheduled appointment. The household mails the re-application form back but does not attend the interview. Does the CWD send a NOMI?

**Answer A:** Yes. This household missed its appointment, so the CWD would send a NOMI.

**Question B:** A CWD sends a NEC, a blank re-application form, and the date and time of a scheduled appointment. The household never contacts the County nor does the CWD receive a completed application. Must the CWD send a NOMI?

**Answer B:** Yes. If the household fails to submit an application for recertification, the CWD must still send the NOMI because it missed its scheduled appointment. (The answer given in ACIN I-05-08 indicated that a NOMI would not be required. This is a revision of the response given to this question in the ACIN.)

**FOR CDSS USE**

DATE RECEIVED:

DATE RESPONDED TO COUTY/ALJ:

